



# The County of Caroline, Virginia

## Department of Public Utilities

12613 Mill Creek Rd, Ruther Glen, VA 22546  
Office (804) 633-4390 Fax (804) 633-9558

Caroline County, VA



### Application for Water and/or Sewer Service

#### RESIDENTIAL

Application Date: \_\_\_\_\_

Customer Number: \_\_\_\_\_

Requested Service Date: \_\_\_\_\_

Service Location Number: \_\_\_\_\_

#### Applicant:

\_\_\_\_\_  
Name(s) Daytime Telephone No.

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Social Security Number (or Tax ID for Business Applicant) Social Security Number

\_\_\_\_\_  
E-mail Address Fax

\_\_\_\_\_  
Service (911) Address

All connections will be subject to Caroline County Public Utilities Department approval.

It is hereby agreed that the charges for water/sewer services at the above address shall be paid at rates established by and approved by the Caroline County Board of Supervisors as adopted per the Code of Caroline County for all services rendered in accordance with its rules and regulations. The charges for water service shall start with the installation of the water meter; the charges for the sewer service shall start from the date of the water meter installation or if sewer only with the date of connection and shall continue until notice is given in advance and received by the Caroline County Public Utilities Department to disconnect service. It is further agreed that by this contract authority is given to the Caroline County Public Utilities Department to have access to its meter at all times without any other permit and further, that the water and sewer service furnished through these facilities shall not extend to other buildings or property nor the water therefrom resold in any manner and it is understood and agreed also that the Caroline County Public Utilities Department does not guarantee continuous service or any specific water pressure. Ownership of service pipe and/or meter herein before applied for when installed is hereby vested in the Caroline County Public Utilities Department, subject to jurisdiction of and control by the Caroline County Public Utilities Department. Applicant shall furnish location of grades for top of meter box. It is agreed that if raising or lowering of meter is necessary after initial installation, a charge will be assessed. I agree that no downspouts or gutters from roofs, catch basins or farm tile and lawn footing drains or any other drain used to carry storm water will be allowed to discharge into the Sanitary Sewer, and if such conditions exist at any time, I hereby agree to have same remedied at my expense upon notice thereof. I agree that such charges shall be a lien on such real estate owned by me served by such sewer or water. All Owner(s) of the real property shall sign this agreement even if it is to be used as rental property pursuant to Va. Code 15.2-2118.

**Caroline County is held harmless in the event of a water break and/or sewer backup.**

\_\_\_\_\_  
Applicant's Signature Print Full Name Date

\_\_\_\_\_  
Co Applicant's Signature Print Full Name Date

**Owner Approval**  
**(Required on all Tenant Accounts)**

Same as Owner

Property Owner Name \_\_\_\_\_ Daytime Telephone No. \_\_\_\_\_

Mailing Address \_\_\_\_\_

Service Location Address (location approved by owner for Utility service) \_\_\_\_\_ APPROVED FOR (tenant name) \_\_\_\_\_

Owner's signature (must be signed in front of notary) \_\_\_\_\_ Date \_\_\_\_\_

**Certificate of Acknowledgement:**

City/County of \_\_\_\_\_, State, \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
 (Print name of person seeking acknowledgment)

\_\_\_\_\_  
 (Notary Public's signature)

Seal

Notary registration number: \_\_\_\_\_ My commission expires: \_\_\_\_\_

**Connection Information:**

Residential  Commercial  Fire Suppression  Other: \_\_\_\_\_

Requested Meter Size: \_\_\_\_\_ Lateral Size from Building: \_\_\_\_\_

Fire Suppression Connection Size: \_\_\_\_\_

Non-Residential – Total Fixture Units: \_\_\_\_\_

**(Must Complete Meter Sizing Form)**

**Utility Deposit:** Water: \_\_\_\_\_ (\$70.00) Sewer: \_\_\_\_\_ (\$180.00) Total: \_\_\_\_\_

**Availability Fees:** Water: \_\_\_\_\_ (3-502-016190-0004) Sewer: \_\_\_\_\_ (3-502-016190-0006) Total: \_\_\_\_\_

**Connection Fees:** Water: \_\_\_\_\_ (3-502-016190-0008) Sewer: \_\_\_\_\_ (3-502-016190-0010) Total: \_\_\_\_\_

**Inspection Fees:** \$35.00 per inspection (3-502-016190-0050) Total: \_\_\_\_\_

**Account Set-Up Fee:** \$15.00 per account (3-502-099070-0161) Total: \_\_\_\_\_

**GRAND TOTAL:** \_\_\_\_\_

Amount Paid \$ \_\_\_\_\_ Type Payment: \_\_\_\_\_ Received By: \_\_\_\_\_