

**CAROLINE ELECTORAL BOARD
MEETING MINUTES
MARCH 9, 2021
10:00 A.M.
212 NORTH MAIN STREET
BOWLING GREEN, VA**

MEMBERS PRESENT: Chairman John Nunnally, Gloria Taylor, and Cheryl Johnson.

MEMBERS ABSENT:

STAFF: Kathy McVay, General Registrar

OTHERS PRESENT: David Sadler IT Manager for Caroline County

The Chairman called the meeting to order at 10:04 A.M. and determined that a quorum was present.

Server for GR Office: David Sadler presented a proposal for a new server for the Registrar’s Office.

CLOSED SESSION: On Motion by Johnson, seconded by Taylor, the Board voted to go into Closed Session in accordance with State Code §2.2-3711-A 19 to discuss security matters. Voting Aye: Nunnally, Taylor, and Johnson.

OPEN SESSION: On Motion by Johnson seconded by Taylor, the Board voted to go into Open Session. Voting Aye: Nunnally, Taylor, and Johnson.

CERTIFICATION: On motion by Taylor, seconded by Johnson, the Board voted to certify that only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as where identified in the motion by which the closed meeting was convened, were discussed or considered:

Nunnally.....Aye
Johnson.....Aye
Taylor.....Aye

Server for GR Office: On Motion by Johnson, seconded by Taylor, the Board approved the transfer of \$5,000 from the Electoral Board budget to the Registrar Budget for the purchase of a new server. Voting Aye: Nunnally, Taylor, and Johnson.

Minutes - February 22, 2021: On Motion by Johnson, seconded by Taylor, the Board voted to approve the minutes as written: Voting Aye: Nunnally, Taylor, and Johnson.

Registrar’s Report:

Post L&A Testing Audit: The Registrar that the Board needed to transfer the November 3, 2020 data to a thumb drive for storage at the Circuit Court and also perform post L&A Testing. The Board set the date of March 17 at 9 a.m. at the General Registrar’s Office as the time for data transfer and the Post L&A Testing will be done immediately after at the Storage Facility at 233 West Broaddus Avenue.

L&A Testing for June Primary: L&A Testing will be performed on April 14, 2021 at 10 a.m. at the Storage Facility at 233 West Broaddus Avenue, Bowling Green. The Board asked to secure an assistant for the process.

June 2021 Schedule: The Registrar asked the Board for the schedule for the June 8, 2021 Primary. A tentative date of May 26 was set for OOE training and May 27 for CAP training. The schedule for OOE training needed to have the Chiefs/Assistant Chiefs as the last class.

Electoral Board Meeting: The Board asked that the Caroline County state representatives be invited to the next Board Meeting to discuss the impact of election security on Caroline County.

Adjournment: The meeting was adjourned at 11:20 a.m. Voting Aye: Nunnally, Taylor, and Johnson.

_____Secretary