

Minutes of CPMT Meeting on September 19, 2023

The meeting was called to order at 1:30 pm.

Members Present: Alan Partin, Wendy Sneed, Debra Susler, Paulette Heron, Beth Stinnett, Shermeka Baker Latney, Stephanie Terrell and CSA Coordinator Krista Hill was present.

Members Absent: Brandie Williams and Macine Williams

Meeting Location: Caroline Social Services

Approval of Minutes

Wendy Sneed made the motion to approve the August 15, 2023 minutes, second by Debra Susler all members in favor.

Executive Session

Stephanie Terrell made a motion to go into executive session, second by Debra Susler, with all members in favor to enter closed, meeting pursuant to Virginia Code 2.0—3711A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5.

Wendy Sneed made a motion to exit Executive Session, second by Stephanie Terrell, with all members in favor.

Upon returning to the open meeting, members were polled regarding closed session just held.

“I move that the CPMT members certify that to the best of each members knowledge only public business matters lawfully exempted from the open meeting requirement by Virginia law were discussed in closed meeting to which certification applies, and only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT members.”

Beth Stinnett -yes Macine Williams- absent Debra Susler- yes Shermeka Baker Latney-yes
Paulette Heron-yes Alan Partin- yes Wendy Sneed- yes Brandie Williams-absent
Beth Stinnett- yes Stephanie Terrell- yes

Funding Requests

Motion was made by Debra Susler , second by Shermeka Baker Latney, with all members in favor to approve the funding requests as submitted.

Old Business

- A. Budget Report was reviewed.
- B. Review of CPMT Policy Manual was discussed and reviewed further revisions to non-mandated population, public school case management, and attendance policy for students in private day settings are continuing to be researched to be discussed in the next meeting.

New Business

- A. August Local Aggregate Data was reviewed and discussed.
- B. Fiscal Year Closeout was reviewed and discussed.

VII. Adjournment

With no further business the meeting was adjourned.