

Minutes of CPMT Meeting on July 18, 2023

The meeting was called to order at 1:30 pm.

Members Present: Alan Partin, Natasha Cheek, Anne Tyree, Paulette Heron, Macine Williams, Stephanie Terrell, and CSA Coordinator Krista Hill was present.

Members Absent: Wendy Sneed, Brandie Williams, Debra Susler, Shermeka Baker Latney

Meeting Location: Caroline Social Services

Approval of Minutes

Macine Williams made the motion to approve the June 20, 2023, minutes, second by Paulette Heron all members in favor.

Executive Session

Anne Tyree made a motion to go into executive session, second by Macine Williams, with all members in favor to enter closed, meeting pursuant to Virginia Code 2.0—3711A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5.

Natasha Cheek made a motion to exit Executive Session, second by Stephanie Terrell, with all members in favor.

Upon returning to the open meeting, members were polled regarding closed session just held. “I move that the CPMT members certify that to the best of each members knowledge only public business matters lawfully exempted from the open meeting requirement by Virginia law were discussed in closed meeting to which certification applies, and only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT members.”

Natasha Cheek-yes Macine Williams-yes Debra Susler- absent Shermeka Baker Latney-absent
Paulette Heron- yes Alan Partin-yes Wendy Sneed- absent Brandie Williams- absent
Stephanie Terrell-yes Anne Tyree- yes

Funding Requests

Motion was made by Macine Williams, second by Stephanie Terrell , with all members in favor to approve the funding requests as submitted.

Old Business

- A. Budget Report was reviewed.
- B. Reviewed of data and the progress of the strategic plan goals.

New Business

- A. June Local Aggregate Data was reviewed and discussed.
- B. Documentation inventory and Utilization Review was reviewed and discussed.

VII. Adjournment

With no further business the meeting was adjourned.