

## Minutes of CPMT Meeting on May 16, 2023

The meeting was called to order at 1:30 pm.

**Members Present:** Alan Partin, Wendy Sneed, Debra Susler, Paulette Heron, Natasha Cheek, Stephanie Terrell and CSA Coordinator Krista Hill was present.

**Members Absent:** Brandie Williams and Shermeka Baker Latney

**Meeting Location:** Caroline Social Services

### Approval of Minutes

Macine Williams made the motion to approve the April 18, 2023, minutes, second by Debra Susler all members in favor.

### Executive Session

Natasha Cheek made a motion to go into executive session, second by Macine Williams, with all members in favor to enter closed, meeting pursuant to Virginia Code 2.0—3711A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5.

Natasha Cheek made a motion to exit Executive Session, second by Debra Susler, with all members in favor.

Upon returning to the open meeting, members were polled regarding closed session just held.

“I move that the CPMT members certify that to the best of each members knowledge only public business matters lawfully exempted from the open meeting requirement by Virginia law were discussed in closed meeting to which certification applies, and only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT members.”

Natasha Cheek-yes    Macine Williams- yes    Debra Susler-yes    Shermeka Baker Latney-absent  
Paulette Heron-yes    Alan Partin-yes    Wendy Sneed-yes    Brandie Williams- absent  
Stephanie Terrell- yes

### Funding Requests

Motion was made by Macine Williams, second by Debra Susler, with all members in favor to approve the funding requests as submitted.

### Old Business

- A. Budget Report was reviewed.
- B. Review Strategic Plan was reviewed and amended with a new goal from CSU added.

### New Business

- A. April Local Aggregate Data was reviewed and discussed.

### VII. Adjournment

With no further business the meeting was adjourned.