

Minutes of CPMT Meeting on February 21, 2023

The meeting was called to order at 1:31 pm.

Members Present: Alan Partin, Wendy Sneed, Debra Susler, Macine Williams, Brandie Williams, Shermeka Latney Baker and CSA Coordinator Krista Hill was present.

Members Absent: Natasha Cheek

Meeting Location: Caroline Social Services

Approval of Minutes

Debra Susler made the motion to approve the January 17, 2023, minutes, second by Wendy Sneed all members in favor.

Executive Session

Macine Williams made a motion to go into executive session, second by Brandie Williams, with all members in favor to enter closed, meeting pursuant to Virginia Code 2.0—3711A (15) to discuss medical records excluded from 2.2-3711 pursuant to subdivision of 1 of 2.2-3705.5.

Macine Williams made a motion to exit Executive Session, second by Wendy Sneed, with all members in favor.

Upon returning to the open meeting, members were polled regarding closed session just held.

“I move that the CPMT members certify that to the best of each members knowledge only public business mattes lawfully exempted from the open meeting requirement by Virginia law were discussed in closed meeting to which certification applies, and only such business matters as were identified in the motion convening the closed meeting were heard, discussed or considered by the CPMT members.”

Natasha Cheek- absent Macine Williams- yes Debra Susler-yes

Shermeka Latney Baker - yes Paulette Heron-yes Alan Partin-yes

Wendy Sneed-yes Brandie Williams-yes

Funding Requests

Motion was made by Brandie Williams, second by Macine Williams, with all members in favor to approve the funding requests as submitted.

Old Business

A. Budget Report was reviewed.

New Business

A. February Local Aggregate Data was reviewed and discussed.

B. Long Range Strategic Plan

1. Review Daily Living Assessment – This data was reviewed and discussed. It was shared that there was a positive higher level of change for CSA clients with the RACSB.
2. Plan Goals were reviewed and discussed. Members were asked to review the current goals and suggest updates/ changes/ additions. Caroline County Public Schools shared their long-range strategic plan as well with a focus on looking at students in private setting and their length of stay possibly being the focus for their goal. A revised plan will be brought to the next meeting for review.

VII. Adjournment

With no further business the meeting was adjourned.