

**CAROLINE COUNTY BOARD OF SUPERVISORS MEETING
COMMUNITY SERVICES CENTER
MILFORD, VIRGINIA**

6:00 P.M.

CALL TO ORDER OF REGULAR MEETING

-
INVOCATION

-
PLEDGE OF ALLEGIANCE

OPENING BOARD COMMENTS

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AMENDMENTS TO THE AGENDA

1. PRESENTATIONS/REPORTS

- o A Resolution Declaring the Month of February African-American History Month in Caroline County
- o Habitat for Humanity of Caroline County - Jason Tickle, President & CEO
- o Presentation of Proposed Fiscal Year 2023/2024 Caroline County Public Schools Budget - Dr. Sarah Calveric, Superintendent

Requesting County Administration
Department

Documents:

[PRESENTATIONS AND REPORTS.PDF](#)

2. Consent Agenda A - Approval Of Warrants

Requesting Finance Department
Department

Documents:

[WARRANTS.PDF](#)

2. Consent Agenda B - Approval Of Planning Commission Schedule

Requesting Planning and Community Development
Department

Documents:

[SUMMARY OF PC RECOMMENDATIONS JAN 26 2023.PDF](#)

2. Consent Agenda C - Proposed Purchase Over \$50,000 (Replacement Public Works Van)

Requesting Department Public Works

Documents:

[PURCHASE OVER 50K PW VAN.PDF](#)

2. Consent Agenda D - Proposed Purchase Over \$50,000 - (Replacement Wastewater Treatment Plant Blowers)

Requesting Department Public Utilities

Documents:

[PURCHASE OVER 50K WWTP BLOWERS.PDF](#)

2. Consent Agenda E - Proposed Amendment Of Section 7:3 Of The Caroline County Policies And Procedures Manual To Lengthen Probationary Period For Fire-Rescue Operational Employees

Requesting Department County Administration

Documents:

[AMENDMENT TO PERSONNEL POLICY FOR 18 MONTH PROBATIONARY PERIOD FOR FR.PDF](#)

2. Consent Agenda F - Renewal Of Contract With Davenport & Company For Financial Advisory Services

Requesting Department County Administration

Documents:

[RENEWAL OF DAVENPORT CONTRACT.PDF](#)

2. Consent Agenda G - Appropriation Of American Rescue Plan Act (ARPA) Grant Funds From Virginia Tourism Commission To Fiscal Year 2022/2023 Tourism Fund

Requesting Department County Administration

Documents:

[SUPPLEMENTAL APPROPRIATION TO THE TOURISM FUND.PDF](#)

2. Consent Agenda H - Appropriation Of \$5,000 Of National Opioid Settlement Funds To FY 2022/2023 Department Of Fire-Rescue Budget

Requesting Department County Administration

Documents:

[SUPPLEMENTAL APPROPRIATION TO FY 23 FIRE RESCUE BUDGET OPIOID ABATEMENT FUNDS.PDF](#)

2. Consent Agenda I - Request To Remove Motley Drive (Route 720) From The State Secondary Highway System

Requesting Department Planning and Community Development

Documents:

[BOS PACKET ROUTE 720 ABANDONMENT FEB 21 2023.PDF](#)

CLOSED MEETING

CLOSED MEETING

A) Motion to Convene in Closed Meeting in Accordance with the Following Sections of the Code of Virginia:

- o Section 2.2-3711 A. 8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

B) Motion to Reconvene in Open Session

C) Certification of Closed Meeting

D) Action on Closed Meeting (if necessary)

Requesting Department County Administration

7:30 P.M. PUBLIC COMMENTS

PUBLIC HEARINGS

3. SO-02-2022: An Ordinance To Amend The Subdivision Ordinance Of Caroline County By Amending Section 5-22, Minimum Widths

SO-02-2022 - An Ordinance to amend the Subdivision Ordinance of Caroline County by amending Section 5-22, Minimum Widths, to require a minimum roadway width of 26 feet or VDOT standard, whichever is greater, for Fire and EMS purposes.

Requesting Department Planning and Community Development

Documents:

[BOS PACKET SO-02-2022 FEB 21 2023.PDF](#)

4. SO-03-2022: SO-03-2022: An Ordinance To Amend The Subdivision Ordinance Of Caroline County By Amending Section 5-24, Cul-De-Sacs
SO-03-2022 - An Ordinance to amend the Subdivision Ordinance of Caroline County by amending Section 5-24, Cul-de-Sacs, to require a dead-end street to have adequate turn-around areas for Fire and EMS vehicles.

Requesting Department Planning and Community Development

Documents:

[BOS PACKET SO-03-2022 FEB 21 2023.PDF](#)

5. SPEX-07-2022 – Kirtley, James, Jr. & Kelly, Owner/Applicant
SPEX-07-2022 – Kirtley, James, Jr. & Kelly, Owner/Applicant: Request a Special Exception Permit in accordance with Article XVII, Section 13 (Standards for Special Use Permits) and Article IV (Rural Preservation), Section 5.23 of the Caroline County Zoning Ordinance on a portion of tax map #74-A-70 consisting of 5 acres out of 70 acres, more or less. This property is located at 25208 Jerusalem Road, Milford, Virginia, Bowling Green Voting District. Proposed Use: Special Events Facility. The 2030 Comprehensive Plan designates this area as Agricultural Preservation

Requesting Department Planning and Community Development

Documents:

[BOS PACKET SPEX-07-2022 FEB 21 2023.PDF](#)

UNFINISHED BUSINESS

6. SPEX-04-2022, Mid-Atlantic Materials, Inc. C/O Bardon, Inc. Owner/Applicant
SPEX-04-2022, Mid-Atlantic Materials, Inc. c/o Bardon, Inc. Owner/Applicant:
Request a Special Exception Permit in accordance with Article XVII, Section 13 (Standards for Special Use Permits) and Article IV (Rural Preservation), Section 5.3 of the Caroline County Zoning Ordinance tax map #4-A-1 consisting of 349 acres, more or less. This property is located at 18173 Tidewater Trail, Port Royal, Virginia, Port Royal Voting District. The 2030 Comprehensive Plan designates this area as Agricultural Preservation and within the Resource Sensitive Overlay District. **Proposed Use:** The purpose of this special exception is to modify previously approved special exception permit for sand and gravel extraction to amend condition #7 to remove the 100' buffer requirement on the eastern property boundary with the adjacent property (Snead (TM 4-1-4)). Removal of the buffer will allow the Applicant to continue its mining operations on TM 4-A-1 and provide the adjacent property (Snead TM 4-1-4, (SPEX 02-2015)) access to the existing commercial entrance on TM 4-A-1 for ingress/egress.

Requesting Department Planning and Community Development

Documents:

[BOS PACKET SPEX-04-2022 02-21-2023.PDF](#)

NEW BUSINESS

7. Discussion Of Proposed 1.85% Virginia Retirement System Multiplier For Hazardous

Duty Positions

Requesting
Department

County Administration

Documents:

[VRS MULTIPLIER FOR HAZARDOUS DUTY POSITIONS.PDF](#)

8. Request To Increase Emergency Medical Services Transport Billing – Fee For Service Rate Schedule

Requesting
Department

Fire & Rescue

Documents:

[EMS FEE FOR SERVICE.PDF](#)

9. Discussion Of Possible Application For 2022 SAFER Grant For Additional Fire-EMS Positions

Requesting
Department

Fire & Rescue

Documents:

[POSSIBLE SAFER GRANT APPLICATION.PDF](#)

10. First Reading Of Zoning Ordinance Amendment For New Flood Hazard Overlay District TXT-01-2023 - An ordinance to amend the Zoning Ordinance of Caroline County, Virginia, by amending Article XV, Supplemental Regulations, Section 24, Overlay Districts, by adding Section 2 - Floodplain Districts, to require the issuance of permits for development, and to provide conditions for variances to the terms of the ordinances.

Requesting
Department

Planning and Community Development

Documents:

[BOS PACKET TXT-01-2023 FIRST READING FEB 21 2023.PDF](#)

11. Proposed Establishment Of Restricted/Reserve Funds For Rappahannock River Water Withdrawal Project And Utilities Well Development

Requesting
Department

County Administration

Documents:

[RESERVE FUNDS FOR RAPPAHANNOCK RIVER WATER WITHDRAWAL AND WELL DEVELOPMENT.PDF](#)

INFORMATIONAL/CALENDAR ITEMS

12. INFORMATIONAL/CALENDAR ITEMS

- o Capital Projects Update
- o Date for Joint Meeting with School Board

Requesting
Department

County Administration

Documents:

[INFO CALENDAR ITEMS.PDF](#)

CLOSING BOARD COMMENTS

CLOSED MEETING

A) Motion to Convene in Closed Meeting in Accordance with the Following Sections of the Code of Virginia:

- o Section 2.2-3711 A. 5. Discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business' or industry's interest in locating or expanding its facilities in the community
- o Section 2.2-3711 A. 29. Discussion of the award of a public contract involving the expenditure of public funds, including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body.
- o Section 2.2-3711 A. 8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel.

B) Motion to Reconvene in Open Session

C) Certification of Closed Meeting

D) Action on Closed Meeting (if necessary)

Requesting
Department

County Administration

ADJOURNMENT

FEBRUARY 21, 2023 PORTFOLIO

Requesting
Department

County Administration

Documents:

[FEBRUARY 21, 2023 PORTFOLIO.PDF](#)

